



**Village of Spring Lake
Parks & Rec Committee
Wednesday, November 2 2015
7.00pm Central Park – West Pavilion
Draft Minutes**

I. Call to Order

Matt Rice was sworn in as a new Parks & Recreation Committee member.

Roll Call: Clair Groenevelt (Vice Chair), Erik Poel, Matt Rice, Lee Schuitema and Megan Doss (Village Liaison)

Absent: Curt Brower

Also present: Chris Burns (Village Manager), Roger Belknap (DPW Director) and Maryann Fonkert (Deputy Clerk)

II. Approval of the Agenda: Motion by **Schuitema**, seconded by **Poel**, to approve the agenda with the following amendment.

- Approval of the Minutes for the October 5, 2015 regular meeting was postponed and will be approved at the December 1, 2015 meeting.

Yes: 4 No: 0

III. Approval of the Minutes: Minutes will be approved at the December 1, 2015 meeting.

IV. New Business

1. **Central Park Capital Campaign:** Manager **Burns** updated the Board on the funds raised for the Capital Campaign explaining that so far \$129,000 has been raised out of the \$300,000 needed. **Burns** said letters had gone out to all the names from the Grand River Greenway project list and they will be making follow-up calls to the donors from that project. **Burns** asked the Board to look the list over and if there were people that they were comfortable asking for a donation to let her know. **Doss** asked if there was a cool way to donate. **Burns** said yes they had the "Text-to-give" and they could also go to the Community Foundation's website or to supportcentralpark.com. **Doss** asked how much needed to be collected before they could break ground. **Burns** said they would go for half of the \$300,000. **Burns** said that because of the over spending on the Grand River Greenway project they would go out for bid with the amount of money that was collected at the time and the rest would be alternate bids to do as money was collected.

- 2. Tanglefoot Park - (review Ordinance) - Burns** explained that the Village was going through a re-codification of the Ordinances and said she would like feedback from the Board by the December meeting on the changes that Park Manager Stuhlmann recommended. **Burns** said that one of the decisions that the Board had to make by January was how many sites at Tanglefoot they want to keep seasonal and if they want to keep any transient sites. **Burns** said they make really good money on the transient sites and they are actually less maintenance than the seasonal sites because they are easier to mow and maintain when the RV's are off the site. **Burns** said Stuhlmann put some numbers together comparing seasonal versus transient sites. Stuhlmann would also like the Board to consider eliminating monthly rentals because they lose money on the monthly rentals. **Schuitema** thought that the licensing for the park required at least one transient site. **Burns** said that she didn't know and that she would look into that. The **Board** discussed the rates of the new RV Park across the river comparing them to the upcoming rate increase at Tanglefoot.
- 3. Dog Park Update - Belknap** said they had not gotten locks for the gates that are for Consumers Energy use. **Schuitema** asked if there had been a decision made on putting something down at the muddy entrance to the Dog Park. After some discussion the Board decided that there might not be a solution to this but **Belknap** said he would see what he could come up with.
- 4. Lakeside Beach - Belknap** reported that they found a new roll of rope in the mezzanine so they would not have to purchase any for next spring.
- 5. Mill Point Park - Belknap** reported he would be meeting with the engineer and project manager to do a final walk through of the sink hole repair. **Belknap** said he had looked at it that morning and saw that it needed to be thoroughly swept but otherwise looked good.
- 6. Ordinance Change (Voting Members) - Groenevelt** mentioned that the Parks Ordinance states that the Board shall be comprised of seven citizens and currently they only have six. **Burns** said that was correct and she was not sure where they had lost a Board member but asked the Board how they felt about making Doss (Council Liaison) a voting member. The Board discussed the fact that none of the other Boards or Commissions has the stipulation that a Board Member can serve on no other Board or Commission and that there were members of other Village Boards that served on multiple boards. **Burns** said that the attorney would have to draft new language for the Ordinance and then as part of the re-codification of the Code of Ordinance, Council would have to approve the amendment.

Motion by **Schuitema**, seconded by **Poel**, to recommend to Council that the Ordinance be amended to allow the Council Liaison to be a voting member of the Parks & Rec. Board.

Yes: 4 No: 0

8. **Burns** updated the Board on the status of Board Member applications received so far and encouraged the Board to ask around to help fill this opening.
9. **Whistlestop Park Playground Equipment - Burns** reported that the Grand Haven Area Community Foundation had a great online application process for funds but they would first need to write a letter of intent that included the design, budget and specifics if they would like to apply for grant funding. **Doss** said she would hate to miss out on other donation opportunities if there was a group like Shape Corp. that would like to have their name on this project. **Burns** said they will meet with Mr. Verplank and Mr. Michele to clarify their intent for this kind of project. **Schuitema** said he was not able to find train themed playground equipment. **Poel** Googled and found a few links to train themed equipment and showed the other Board members.

V. **Tree Board Meeting**

1. **Village Tree Maintenance - Belknap** said that the approved list of tree maintenance work will commence in the next day or so and shared the list of trees that need either trimming or to be taken down. **Belknap** said they would also be planting in the Grandview area.
2. **Tree Nursery - Belknap** reported that they have a plan as to where the trees will go and are moving forward with planting from the old nursery.

VI. **Adjournment**

Motion by **Schuitema**, seconded by **Poel**, the meeting was adjourned at 8:19 p.m.

Clair Groenevelt, Vice Chair

Maryann Fonkert, Deputy Clerk