



**APPEAL APPLICATION
ZONING BOARD OF APPEALS**

**VILLAGE OF SPRING LAKE
PLANNING DEPARTMENT
102 WEST SAVIDGE STREET, SPRING LAKE, MICHIGAN 49456
PH: 616-842-1393 FAX: 616-847-1393
www.springlakevillage.org**

FEE: \$350.00 (plus costs*)

Date: _____ Applicant: _____

Applicant Phone: _____ Applicant Address: _____

Owner: _____ Owner Phone _____

Owner Address: _____

Project Address: _____

Parcel #: _____ Zoning District: _____

Type of Appeal Requested: () Interpretation () Dimensional Variance () Administrative Appeal

Zoning Ordinance Section Number: _____

Description of Request: _____

Description of Case: (Fill out only the items that apply)

1. Present Zoning Classification of Property: _____

2. Description of property:

a. Size of Lot: _____

b. Area of Lot: _____

c. Is lot a corner or interior lot? _____

3. Description of Existing Structures:

a. Number of buildings now on premises: _____

b. Size of each building now on premises: _____

c. Use of existing buildings on premises: _____

d. Percentage of lot coverage on ground level: _____

4. Description of proposed structure:

a. Height of proposed structure: _____

b. Dimensions of building or addition to be constructed: _____

c. Area of building or addition to be constructed: _____

d. Percentage of lot coverage of building or addition: _____

5. Existing setbacks measured from property lines:

- a. Front yard: _____
- b. Side yard: _____
- c. Side yard: _____
- d. Rear yard: _____
- e. Other: _____

6. Proposed setbacks after completion of building or addition (measured from property line):

- a. Front yard: _____
- b. Side yard: _____
- c. Side yard: _____
- d. Rear yard: _____
- e. Other: _____

7. A site plan, drawn to scale, of the above information shall accompany this application. The sketch shall be no smaller than 8 1/2" x 11" in size. The Zoning Administrator may require a survey drawing. The legal description of the property must also be provided.

8. Article and Section number of the Zoning Ordinance that is being appealed: _____

9. Reason for Appeal (use additional sheets if necessary):

a. Interpretation of Zoning Ordinance is requested because (include Section number): _____

b. Reason for appeal of administrative decision (include Section number if applicable): _____

c. Description of how the variance request meets the 3 standards in Section 21.4. All standards must be met. (Use additional sheets if necessary).

i. That there are exceptional or extraordinary circumstances or conditions applying to the property in question which are different from other properties in the same zoning district or result from conditions which do not exist throughout the Village of Spring Lake.

ii. That such variance is necessary for the preservation and enjoyment of a substantial property right and that the need for such variance was not created by the applicant. The possibility of increased financial return shall not of itself be deemed sufficient to warrant a variance.

- iii. That the granting of such variance will not be of substantial detriment to adjacent property or materially impair the intent and purposes of this Ordinance or the public interest.

Property Owner's Signature: _____ Date: _____

Applicant's Signature

(if other than property owner): _____ Date: _____

RELEASE FORM

The Undersigned has applied to the Village of Spring Lake Zoning Board of Appeals for consideration of the request detailed on the application above. The undersigned hereby authorizes the members of the Zoning Board of Appeals and appropriate Village staff members to inspect the property indicated on the application at reasonable times in regards to consideration of the request.

Applicant's Signature

Date

Owner's Signature

Date

*The applicant is responsible for any additional costs incurred by the Village for professional review such as, but not limited to, engineering services or legal review, associated with the application. The Village may require a deposit to cover the anticipated costs.